

September 9, 2015
Regular Session

The Bellevue Municipal Utilities met in Regular Session on September 9, 2015 at 12:00 P.M. in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board members Lucy Zeimet, Barry Nudd and Ken Walsh. Also present was Utility Superintendent Bob Ploessl and City Administrator Loras Herrig.

ABSENT: None

APPROVAL OF AGENDA

Zeimet moved with a second by Nudd to approve the Agenda with the following additions:

1. Employee Manual/City Services
2. Masonic Temple Inter-Connection Agreement

Motion carried unanimously.

CONSENT AGENDA

Zeimet moved with a second by Nudd to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of August 12, 2015 Regular Session
- B. Approve Bills and Claims as Authorized
- C. Approve New Vendor List
- D. Approve August 31, 2015 Financial Reports

EMPLOYEE MANUAL/CITY SERVICES

The Board discussed the recent meetings on updating the Personnel Manual. One area they thought needed to be addressed was a requirement that all City Employee's use City services. City Administrator Herrig noted that without the existence of employee contracts there is no way to require an employee to subscribe to City services. The Board strongly recommended that all City employees support the City services. It is difficult for Employees to represent the City if they are not utilizing all of the services. Superintendent Ploessl and City Administrator Herrig are to reinforce to employees the necessity of utilizing City services.

OCTOBER MEETING DATE

The next meeting of the Municipal Utility Board of Trustees is Wednesday October 21, 2015 at 12:00 P.M.

EICA MEETING SEPTEMBER 30, 2015

Herrig shared information on an open meeting to be held on September 30, 2015 at 5:30 p.m. at the Bellevue Community Center. The purpose of the meeting is to discuss the Human Resources Management.

RESOLUTION NO. 07-15UB ADOPTING THE REVISED PERSONNEL MANUAL DATED 09/01/2015

It was moved by Walsh and second by Zeimet to approve Resolution No. 07-15UB Adopting the Revised Personnel Manual Dated 09/01/2015. Roll call vote carried unanimously.

REVIEW OF CITY BOARDS

Administrator Herrig reviewed the status of openings on various Boards. Currently there is one opening on the Cable TV Board, three openings on the Tree Board Commission and two openings on the Eastern Iowa Regional Housing Association Commission. Herrig asked the Board to keep this in mind and let him know if there is anyone that could fill these positions.

MASONIC TEMPLE INTER-CONNECTION AGREEMENT

Administrator Herrig presented a request for an Inter-Connection Agreement for the Masonic Temple. This prompted a discussion on the installation of solar panels in the community. Recently the Planning and Zoning Commission recommended that separate ground base solar arrays not be allowed in the City limits. This recommendation is going to the City Council on September 21, 2015. The only type of solar panel recommended for installation in the City of Bellevue would be a roof mounted unit, which is what The Masonic Temple application is for. The Board also discussed the current policy of paying for excess energy generated. They would like Superintendent Ploessl and Administrator Herrig to review the policy further. Their consensus was that they may discontinue paying for excess energy generated but wanted to further discuss it at their next regular scheduled meeting.

BILLS AND CLAIMS

The following bills and claims were paid as approved:

U.S. Cellular	Cell Phone Expense	293.87
Weber Paper Company	Copy Paper	25.50
Treasurer State of Iowa	Sales Tax 07/16-07/31, 2015	4304.74
Treasurer State of Iowa	Sales Tax 08/01-15, 2015	3914.00
Treasurer State of Iowa	Sales Tax 08/16-08/31, 2015	3853.00
Assurant Employee Benefits	Utilities Life Insurance	52.80
Black Hills Energy	Utilities Gas Bills	251.66
C Autos	Service Deposit Refund	25.84
Medical Associates Health Ins.	Utilities Health Insurance	8138.68
Innovative Systems	Software Purchase	190000.00
StoreyKenworthy/Matt Parrott	Vouchers	43.03
United States Cellular	Cell Phone Service	240.74
Tim Till	7 th St. Water Main Prj. Exp.	52.52
Bellevue Municipal Utilities	Trsf. Funds to Elec. Cap Fun	10000.00
Bellevue Municipal Utilities	Utilities	7586.85
Bellevue Sand & Gravel	Undergrd Const. Exp/Oper. Supplies	119.14
Card Center	Clothing Allowance	754.40
Casey's General Store	Utility Gas Purchases	415.34
City of Bellevue	Util. Office Trsf/Internet Charge	32554.27

Deja Rhomberg (Daniels)	Service Deposit Refund	307.65
Dubuque Networking Service	Prof. Expense	2552.99
Dusty Hanson	Service Deposit Refund	531.45
Fletcher-Reinhardt Co	Line Const. Maint. Exp	2636.22
Grainger	Elec. Operating Expense	92.40
Hawkins Inc.	Waste Water Supplies	255.22
Iowa Rural Water Assoc.	Registration Fee	130.00
IPAIT	Purchased Power	138799.13
Jeremy Kirk	Air Source Heat Pump Rebate	375.00
Jordan Steines	Service Deposit Refund	306.99
Keystone Laboratories	Outside Lab Testing	131.00
Lampe True Value	Utilities Operating Exp.	267.61
Meier Electric	W.W. Equipment Maint.	237.40
Petty Cash	Water/W.W. Postage & Misc.	72.29
Ray Kubik	Air Source Heat Pump Rebate	300.00
Roeder Brothers	Equipment Maint. Exp.	56.41
Steve Ruff	Back Flow Val/AC/Water Heat Rebate	900.00
The Car Wash	Fuel Purchases	331.15
The Herald Leader	Electric Publication	96.19
Universal Electric	Underground Const. Exp./Supplies	1012.47
USA Blue Book	W.W. Lab Supplies	407.41
Verizon Wireless	CIPCO Telnet Charges	10.70
Walt Link	Service Deposit Refund	408.05
Weber Paper Co.	Supplies	17.00
William Kinney	Service Deposit Refund	158.78
Windstream	Telephone Service	107.32
Zach Berg	Service Deposit Refund	125.84

ADJOURNMENT

As there was no further business to come before the Board, Walsh moved with a second by Nudd to adjourn at 1:00 p.m. Motion carried unanimously.

Secretary

Chairman